

TFI Item
Tier I

1.1 Team Composition

- List of team members
 - Building roles of team members
 - Team member roles (one member could have multiple roles)
 - Coordinator/Facilitator
 - Behavioral expertise
 - Administrative authority
 - Coaching experience
 - Knowledge about academic/behavioral outcomes
 - Knowledge of school operations
 - Family/student perspective
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- List of team members and role**
- School organizational chart
- Tier I team meeting minutes**
- Other:

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1.2 Team Operating Procedures

- Team meets monthly
- Sign in sheets
- Meetings are set for the school year
- Regular meeting format/agenda
- Minutes taken during and disseminated after each meeting
- Defined meeting roles to include
 - Facilitator/Leader
 - Recorder
 - Time keeper

Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Tier I meeting agendas and minutes
- Tier I meeting roles descriptions
- Tier I action plan
- Other:

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1.3 Behavioral Expectations

- 3-5 Behavioral Expectations
- Matrix
- Poster examples by setting/location

Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- TFI Walkthrough Tool**
- Staff Handbook**
- Student or Family Handbook**
- Settings Expectations Matrix**
- Settings Expectations Poster(s)**
- Other:

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1.4 Teaching Expectations

- Written lessons plans
 - Documented schedule for teaching
 - Formally taught at least once per year
 - Formally taught to all students across all settings
 - (should be taught/reviewed when necessary)
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- TFI Walkthrough Tool**
- Professional Development Calendar
- Lesson Plans**
- Logistics/Teaching schedule**
- Informal walkthroughs**
- Other:

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1.5 Problem Behavior Definitions

- Clear, written definitions of problem behaviors
 - Behaviors are clearly differentiated as either minor (staff managed) or major (office managed)
 - Procedure for addressing minor and major behavior (flowchart)
 - Training for staff on differentiation (major vs minor)
 - Definitions are shared with families
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Staff handbook**
- Student or Family Handbook**
- School Policy**
- Office vs. Staff-Managed Discipline Flowchart**
- Other:

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1.6 Discipline Policy

- Discipline policy (proactive, instructive, restorative)
- Policy aims to keep students in classroom and school
- Consistent use as reported by administrator

Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Discipline policy**
- Student or Family Handbook**
- Code of Conduct**
- Informal administrator interview
- Other:

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1.7 Professional Development

- Scheduled trainings for core Tier I practices
 - Teaching school-wide expectations
 - Acknowledging appropriate behavior
 - Correcting errors
 - Requesting assistance
 - Staff are provided training on flowchart, ODR process, discipline policy, acknowledgement system etc.
 - PD calendar
 - PD agendas
 - PD minutes
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Professional Development calendar**
- Staff handbook**
- Other:

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1.8 Classroom Procedures

- Tier I features are implemented in classrooms
 - Positively stated expectations
 - Acknowledgement system
 - System for responding to inappropriate behavior
 - Routines and procedures
- Individual classroom data
- Walkthroughs (administrator)

Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Staff Handbook
- Informal walkthroughs**
- Progress monitoring
- Individual classroom data
- Other:

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1.9 Feedback and Acknowledgement

- Written set of procedures for school wide acknowledgement system
 - Annually, students/staff are interviewed to see if they are receiving acknowledgments
 - Acknowledgements are linked to school wide expectations
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- TFI Walkthrough Tool**
- Staff Handbook**
- Student or Family Handbook
- School Newsletters, website, etc.**
- Other:

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1.10 Faculty Involvement

- Regularly sees data (monthly, minimal 4 times per year)
 - Input of PBIS plan is given annually
 - Documentation of a process for receiving feedback on Tier I supports
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- PBIS Self-Assessment
- Informal surveys**
- Staff meeting minutes**
- Team meeting minutes
- Other:

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1.11 Student/Family/Community Involvement

- Documentation of a process for receiving feedback on Tier I supports from all stakeholders (students, families, community)
 - Within 12 months (at least annually)
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Surveys**
- Voting results from parent/family meeting
- Team meeting minutes
- Other:

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1.12 Discipline Data

- Instant access from a central location
- Graphed, not just tables
- Big Five (student, location, time, incident, month)

Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- School policy
- Team meeting minutes
- Students outcome data graphs**
- OH Big 5 Data Graph Generator
- Other:

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1.13 Data Based Decision Making

- Team has access to behavior and academic data for entire student body
 - Behavior/Academic data is used for decision making monthly
 - If necessary, a plan is developed for interventions
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Data decision rules
- Staff professional development calendar
- Staff handbook
- Team meeting minutes**
- Other:

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1.14 Fidelity Data

- TFI, SAS, etc. (pbisapps.org)
- Fidelity data collected and used for decision making at least annually

Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- School policy
- Staff Handbook
- School newsletters
- School website
- Other: (Tier I fidelity Data)**

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1.15 Annual Evaluation

- TFI conducted annually (external facilitator recommended)
 - Outcomes/reports are shared with stakeholders at least annually (staff, families, community, district, board) in a usable format
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Possible Supporting Evidence

BOLD ITEMS ARE HIGHLY RECOMMENDED (please check)

- Staff, student and family surveys
- Tier I handbook
- Fidelity tools**
- School policy
- Student outcomes**
- OH PBIS School Profile Data Sheet
- OH Big 5 Data Graph Generator
- District reports
- School newsletters
- Other: